



HIPAA Notice of Privacy Practices

1. HIPAA Notice of Privacy Practices Org 01 (45 CFR 164.520(b)(1), (b)(1)(i)) Is the Notice of Privacy Practices written in plain language and does it prominently display the required HIPAA notice header?
2. HIPAA Notice of Privacy Practices Org 02 (45 CFR 164.520(b)(1)(ii)(A)) Does the notice contain descriptions, including examples, of permitted disclosures for the purposes of treatment, payment, and health care operations?
3. HIPAA Notice of Privacy Practices Org 03 (45 CFR 164.520(b)(1)(ii)(B)) Does the notice describe each other purpose for which PHI may or must be used or disclosed without the individual's written authorization?
4. HIPAA Notice of Privacy Practices Org 04 (45 CFR 164.520(b)(1)(ii)(E)) Does the notice describe uses and disclosures requiring authorization under 45 CFR 164.508(a)(2)-(4), state that other undescribed uses and disclosures require written authorization, and explain that an authorization may be revoked under 45 CFR 164.508(b)(5)?
5. HIPAA Notice of Privacy Practices Org 05 (45 CFR 164.520(b)(1)(iv)(A)) Does the notice state the right to request restrictions under 45 CFR 164.522(a), explain how to exercise it, and state that the entity need not agree except for a qualifying paid-in-full disclosure under 45 CFR 164.522(a)(1)(vi)?
*Note that the notice may also indicate that the provider is not required to agree to the requested restrictions.
6. HIPAA Notice of Privacy Practices Org 06 (45 CFR 164.520(b)(1)(iv)(B)) Does the notice state the right, as applicable, to request confidential communications of PHI by alternative means or at alternative locations and briefly explain how to exercise the right?
7. HIPAA Notice of Privacy Practices Org 07 (45 CFR 164.520(b)(1)(iv)(C)) Does the notice state the right to inspect and obtain a copy of PHI under 45 CFR 164.524 and briefly explain how to exercise the right?
8. HIPAA Notice of Privacy Practices Org 08 (45 CFR 164.520(b)(1)(iv)(D)) Does the notice state the right to request amendment of PHI under 45 CFR 164.526 and briefly explain how to exercise the right?
9. HIPAA Notice of Privacy Practices Org 09 (45 CFR 164.520(b)(1)(iv)(E)) Does the notice state the right to receive an accounting of disclosures under 45 CFR 164.528 and briefly explain how to exercise the right?
10. HIPAA Notice of Privacy Practices Org 10 (45 CFR 164.520(b)(1)(v)(A) and (B)) Does the notice state that the entity must maintain PHI privacy, provide notice of its legal duties and privacy practices, notify affected individuals following a breach of unsecured PHI, and abide by the notice currently in effect?
11. HIPAA Notice of Privacy Practices Org 11 (45 CFR 164.520(b)(1)(v)(C)) If the entity reserves the right to change its privacy practices for PHI created or received before a revised notice, does the notice state that reservation, apply the new terms to all maintained PHI, and describe how individuals will receive the revised notice?
12. HIPAA Notice of Privacy Practices Org 12 (45 CFR 164.520(b)(1)(vi)) Does the notice contain a statement indicating that individuals may complain to the provider or to the Secretary of the US Department of Health and Human Services if they believe their privacy rights have been violated?



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13. HIPAA Notice of Privacy Practices Org 13 (45 CFR 164.520(b)(1)(vi)) Does the notice contain a brief description of how the individual files a complaint with the provider?

14. HIPAA Notice of Privacy Practices Org 14 (45 CFR 164.520(b)(1)(vi)) Does the notice state that an individual will not be retaliated against for filing a complaint?

15. HIPAA Notice of Privacy Practices Org 15 (45 CFR 164.520(b)(1)(vii)) Does the notice contain the name or the title, and a telephone number of person or office to contact regarding the privacy practices?

16. HIPAA Notice of Privacy Practices Org 16 (45 CFR 164.520(b)(1)(viii)) Does the notice state an effective date that is not earlier than the date the notice is printed or otherwise published?

17. HIPAA Notice of Privacy Practices Org 17 (45 CFR 164.520(c)(3)(i)) If the NSP maintains a website that provides information about the NSP's customer services or benefits, does the NSP prominently post its notice on the website and make the notice available electronically through the website?