

Recovery Support Services (RSS) Tool

RSS 01 (65E-14.021) Does a review of the Florida Certification Board credential website confirm that the peer specialist who signed the chart note has an active or provisional credential at the time of service?

RSS 02 (DCF Guidance Doc 35; LSF ID 36) Does the provider offer structured Recovery Management best practice education for all new peer specialists during orientation and refresher trainings as required?

RSS 03 (DCF Guidance Doc 35; LSF ID 36) Does the network service provider maintain internal policies and procedures for peer support services that include peer input on best practices and standards for service delivery and supervision? (Each network service provider should solicit the input and opinions of peer specialists on staff when drafting or updating internal policies and procedures)

RSS 04 (LSFHS ID 64) Are Recovery Plans, Safety Plans, and Discharge documentation co-signed by a Certified Peer Specialist (CRPS) or Qualified Professional within 10 business days?

RSS 05 (DCF Guidance Document 35) Has the provider required all peer specialists delivering direct services to complete the Reaching for Their Dreams training, with certificates of completion kept in their personnel files?

RSS 06 (DCF Guidance Doc 35; LSF ID 36) Is there evidence of structured peer supervision (weekly/biweekly preferred, minimum monthly), documented in supervision logs or other formats?

RSS 07 (FL Statute 394.459 (3) (a) (1) (2)) Is there evidence in the chart that the individual consented voluntarily to peer support services, and that these services were explained as intended to promote resilience and community integration?

RSS 09 (65E-14.021, DCF Guidance document 35 and LSF ID 36) Does the chart reflect that recovery support services were provided to meet the individual's needs, including substance abuse or mental health education, assistance in obtaining housing, care coordination, skills training, and coaching?

RSS 10 (DCF Guidance Doc 35; LSF ID 36) Does the chart contain documented Recovery Capital Plans or wellness plans such as WRAP that include specific goals of the individual served?

RSS 11 (DCF Guidance Doc 35; LSF ID 36) Does the chart show completion of the Recovery Capital Scale or BARC-10, and do recovery plans reflect initial and updated completion according to the provider's policies and best practices?

RSS 12 (65E-14.021) Does the RSS note contain the following: staff name, recipient name and identification number, service date, specific service, group name (if applicable), and clinical diagnosis data (or N/A if peer services only)?